

A/E RISK REVIEW

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Construction Management Roles, Responsibilities & Risks

The following material is provided for informational purposes only. Before taking any action that could have legal or other important consequences, speak with a qualified professional who can provide guidance that considers your own unique circumstances.

In search of additional revenue streams, design firms often consider offering construction management services. Providing such services can generate income and increase the value delivered to the project owner. However, construction management can also bring additional liabilities, including those often associated with contractors. For this reason, any design firm considering construction management services must be prepared to identify and manage those risks.

The term “construction management” generally relates to services provided by a consultant acting as a representative of the project owner. These services typically involve administering the design and construction contracts and may include responsibility for managing or coordinating the planning, design and construction phases of the project. Construction management services can be performed by an independent party on a standalone basis, or by an architect or engineer who also provides design services on the project. Work scopes for the construction manager (CM) can be tailored to meet a variety of owner needs, project types and project delivery methods.

The scope of services provided, as well as the associated liabilities that result, depend greatly on the construction management role performed by the design

firm. The two primary roles are CM-Advisor and CM-Constructor.

CM-Advisor

In the CM-Advisor role, the design professional serves as a consultant to the project owner. The primary responsibility is administering the construction contract through the design and construction phases of the project. Duties may also include pre-construction services such as cost-estimating, scheduling and constructability reviews.

The CM-advisor typically has a contractual agreement with the client only, not with the contractor or other parties to the construction. CM-Advisors do not award contracts, direct construction means and methods, or arrange for materials or labor.

The CM-Advisor may or may not also be a designer on the project. When the CM only provides advisory services and does not design the project, the role is sometimes called CM-Agent.

CM-Constructor

The CM-Constructor role (also called CM at Risk) entails responsibilities typically associated with contractors. In addition to the advisory roles described above, the CM-Constructor typically:

- Holds all subcontracts for construction
- Is responsible for tasks of contract management and construction
- Assumes the same warranties as the general contractor, taking responsibility for the entire construction project
- Assumes the same risks as a general contractor, including jobsite safety
- May promise the owner a guaranteed maximum price for the project.

Licensing Issues

To our knowledge, no state or province licenses construction managers. However, the Construction Management Association of America (CMAA) does provide instruction and training and issues a “Certified Construction Manager” certificate.

You could likely provide most, if not all, of the services of a CM-Advisor under your architecture or engineering license or registration. If, however, you're acting as a CM-Constructor, you may be required to obtain a contractor's license, depending on your jurisdiction and duties. Regardless of your role, check with your local contractors' licensing board, professional licensing board and/or professional association to see whether a license is required.

Insurance Issues

Most professional liability (PL) policies will cover any claims arising from the *professional services* a design professional renders as a CM. However, most PL policies won't cover construction risk -- i.e., faulty workmanship. This would include problems with fabrication, erection, installation, assembly and the supplying of products and materials. In addition, there is no coverage available for the economic risk of providing a guaranteed maximum price.

PL policies may also specifically exclude claims relating to jobsite safety. Some may even contain a general exclusion for claims arising out of services not “usual and customary” to the practice of architecture or engineering -- or they may cover only those professional disciplines specified in the policy. Unless these exclusions can be modified or construction management is specifically listed as a covered service, there may not be professional liability coverage in force for such services.

Design firms considering providing construction management services should get a complete insurance review. We'll be happy to help you examine your needs for PL, general liability, workers compensation and other types of coverage.

General Risks to Consider

There are several areas of liability to watch for when providing construction management services. The

degree to which you assume any of these risks depends on your role as a CM and your responsibilities as stated in your contract and demonstrated by your actions. Consider the following:

Design. When CMs conduct design and constructability reviews, they may, along with the architect or engineer of record, be subject to claims involving design errors and omissions.

Selection of materials. CMs may have exposure arising from the selection and timely delivery of construction materials and subsystems.

Cost estimates. Project owners typically have high expectations that a CM's construction cost estimates are accurate. If costs exceed a CM's estimate, there is substantial risk of a claim.

Jobsite safety. CMs may assume responsibility for construction means and methods, as well as the contractor's jobsite safety program and safety plans. OSHA rulings have generally concluded that a CM-Constructor's responsibilities for jobsite safety are akin to those of a general contractor.

Scheduling and coordination. Work not performed on schedule or not well coordinated can lead to claims for project delays, increased overhead expenses and added overtime costs.

Hazardous site conditions. If not careful, the CM-Constructor can assume liability for existing hazardous site conditions. In addition, if toxic materials on the site must be disposed of or transported, the CM can be deemed an “operator” of the site or an “arranger” of the disposal and thus subject to severe (and sometimes criminal) sanctions in the event of an illegal dumping or accident.

Managing CM Risks

Once you understand the risks of construction management, you can make an informed decision as to whether or not to offer such services. If you decide to offer construction management services, keep the following in mind:

- Select your projects and clients cautiously. Because the CM will no doubt be brought into any significant claims, it is important to avoid

clients with a litigious history or project types that are likely to have problems.

- Choose your CM role with care. Offer only those services you and your staff are qualified to provide.
- Be aware of your jurisdiction's licensing requirements. Obtain all licenses required by your state or province to provide the services you intend to offer -- and then operate within the scope of your licenses.
- Negotiate solid contracts. The AIA, AGC (Associated General Contractors), CCA (Canadian Construction Association) and CMAA have all published standard form agreements for CMs that can be tailored by you and your attorney to fit your specific project needs.
- Develop a clearly-defined scope of services. With the client, put together a detailed work scope that describes precisely the specific responsibilities of each party to the project, including the owner.
- Charge adequate fees in consideration to the level of risk you must assume.
- Make sure that your words and actions, particularly on the jobsite, are in keeping with your role. If you are the CM-Advisor, for instance, your job is to recommend and advise, not to direct or supervise.
- Check your insurance. Talk with us to be sure you have appropriate coverage. We'll help you ascertain whether your professional liability policy covers the professional services you intend to provide. If you perform as a CM-Constructor, we will need to address bonding, workers-compensation and general-liability issues.
- Limit your exposure to claims involving jobsite safety. Include appropriate "means-and-methods" disclaimers in your contract. Allocate health and safety risks through indemnities and insurance. Train your field people so their actions don't undermine these protections. Ask to be named as an additional insured on the contractor's liability policies and request certificates as proof that appropriate workers compensation coverage is in place.
- Consider, with advice from legal counsel, establishing a separate corporate entity for your

construction management services. This can help limit your liabilities for these riskier services.

Dealing with a Third-Party CM

If you are a designer on a project for which the owner has hired a third-party CM-Agent, your chances of facing a claim may increase. Not only do you have another pair of eyes critiquing your design services, there may be a greater chance of error or omission due to confusion regarding duties, responsibilities and authorities. Talk with your attorney about including a contract clause that addresses this risk. We can provide sample language for you to consider.

Can We Be of Assistance?

We may be able to help you by providing referrals to consultants, and by providing guidance relative to insurance issues, and even to certain preventives, from construction observation through the development and application of sound human resources management policies and procedures. Please call on us for assistance. We're a member of the Professional Liability Agents Network (PLAN). We're here to help.